

Conducting the West Australian  
Junior Squash Championships  
Zones Team Event



## Conducting the Western Australian Junior Squash State Championships

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## Definitions

Tournament Director:	Appointed by Squash WA and responsible for running the Championships.
Tournament Organising and Appeals Committee:	Subject to the conditions of this Policy, the Tournament and Appeals Committee are vested with the responsibility of planning and organising the Championships, or in their absence, Squash WA. They will be the body responsible for all appeals during the Championships. This Committee is to comprise the Tournament Director, the Tournament Referee and two Coaches and/or Managers from another Zone Team, not involved in a particular appeal.
Tournament Referee:	The person to whom any matters concerning interpretations and rulings by referees and markers and disputes are to be referred. This person will, preferably, be refereeing all finals matches.
Zones:	<p>The regional areas making up the prescribed zones within Western Australia.</p> <ul style="list-style-type: none"> <li>• Northern Nicks (Marmion, Mirrabooka)</li> <li>• Central Champs (Cambridge, Vic Park, Kensington)</li> <li>• Southern Smashers (Blue Gum, Belmont, Maddington-Gosnells)</li> <li>• Country Chameleons (All country clubs)</li> </ul> <p>The number of zones is subject to change according to junior participation rates and facility availability.</p>
Zone Team Manager:	The person appointed by the clubs comprising the Zone to coordinate, register and manage their respective team. This person needs to be available to be present throughout the duration of the teams event, as well as make themselves available to attend and participate in a Zone Team Manager's meeting on the Sunday afternoon following the individual's' presentation.
Zone Team Coach/es:	The person appointed by the clubs comprising the Zone to mentor and coach the players during the teams event. This person needs to be available to be present throughout the duration of the teams event, as well as make themselves available to attend and participate in a Zone Team Manager's meeting on the Sunday afternoon following the individual's' presentation.

## General

### Control of Championships

1. Squash WA is to appoint a Tournament Organising and Appeals Committee to conduct the Western Australian Junior Squash Teams Event (referred to in this Policy as the 'Championships').

### Venue/Host Centre

2. The Championships are to be held annually at the State Centre but may change location/venue upon written request by others (clubs, zones, court operators, etc.).

### Date and Times

3. The Championships will be held over a period of at least one day to a maximum of three days commencing on the Monday, immediately after the WA State Junior Individual Championships.
4. The WA State Junior Championships are to be conducted on the first weekend of the July school holidays.
5. Matches are to be scheduled between the hours of 8.30am and 5.00pm each day, however these times may vary dependent on the number of entries.

### Playing Rules

6. The Championships are to be played under the rules as prescribed by the World Squash Federation.
7. The draw format must be either Monrad, Triple Plate or Round Robin.
8. All matches will be best of five games, PAR 11.
9. Dunlop double yellow dot balls will be used for all age groups except U11s and novice divisions who may use single yellow dot or blue dot balls as determined by the Tournament Director.
10. It is the responsibility of the Zone Team Manager to ensure each player reads and understands the 'CONDITIONS OF ENTRY' shown on the entry form, as well as the Squash WA Code of Conduct. (*Appendix 3*)
11. Players will be required to comply with the Squash Australia clothing and equipment regulations as per the [National Events Policy](#), throughout the event.
12. Players must make themselves available to mark or referee the match following or preceding their own, or as directed by the Tournament Referee or Tournament Director.
13. Any player forfeiting through injury/illness will automatically be withdrawn from the remainder of all other matches in the event, unless a medical certificate stating they are fit to play future matches is provided.
14. Any player forfeiting during a match is to lose that particular match, but is to retain all games and points won, up to the point of forfeiting.
15. Players enter the Championships at their own risk. Neither Squash WA, nor the facility will accept any responsibility for injury arising from participation in these Championships.
16. Protective eyewear that complies with the Squash Australia Eyewear Policy is compulsory for all players competing at the Championships and is to be worn for the total duration of all practice and matches.
17. Referees are not to permit a match to commence or continue without both players correctly wearing approved protective eyewear and clothing.

## Eligibility

18. For a player to be eligible to compete in the teams event, they must be endorsed by, and financial with, a Club in their respective Zone that is affiliated and fully financial with Squash WA.
19. A player under suspension by their Club or the Association at the time of the commencement of the Championships is ineligible to compete.
20. As per the Squash Australia AJST Policy, *“players competing in the Teams event must be the relevant age as of the last day of the tournament (eg. a player in an U17 draw must be 16 or under, if a player turns 17 before or during the event, they must play U19’s)”*.
21. There are to be four age groups of team competition U11, U13, U15, and U17/19 years, comprising two boys and two girls in each age group. Please refer to each year’s entry form (Appendix 3) regarding reserve players as this may change from year to year.
22. Players are to play in their respective age group. Zone Team Managers, however, have the discretion to place a player in a higher age group (especially if vying for State Team Selection).
23. Should there be players who are unable to play for their division 1 Zone, Squash WA will endeavor to place them in a division 2 team. These players must also be nominated by the Zone Team Manager via the entry form.
24. Division 2 – Players will still represent their zone but be put into teams using the ‘snake’ method, to provide even games and encourage players to be part of a team and proudly represent their zone.
25. Any player competing at the Championships may be requested to submit a birth certificate or extract for age verification purposes.

## Tournament Organising and Appeals Committee

26. Squash WA will appoint a Tournament Organising and Appeals Committee who will take on the responsibility of planning, organising and running the Championships. In lieu of a Committee, Squash WA may take on this responsibility.
27. Tournament Organising and Appeals Committee members are not able to hold a position as a Zone Team Coach or Manager in order to avoid conflicts of interest.
28. All player costs associated with the Championships are to be paid in advance by the Zones to Squash WA in one payment.
29. The facility’s home Club will be asked if they would like to run a canteen for the event. If the offer is declined, then the Tournament Organising and Appeals Committee will undertake this.
30. Team photographs will be taken on day one prior to the Zone Teams competition commencing. As per the entry form, It is the responsibility of the Team Manager to ensure parents/caregivers are aware that photographs will be taken at the event and used by Squash WA in electronic and/or printed publications. If any parents/caregivers do not wish photos of their juniors to be taken and/or used for promotional purposes, this must be communicated directly to the office in writing.
31. Where possible, a copy of the draw, together with first match times (where applicable) is to be forwarded to all competing Zones Team Managers approximately seven days prior to the commencement of the Championships.

#### Tournament Director

32. The Tournament Director will be responsible for preparing and administering the draws for the events prior to and during the Championships.
33. The Tournament Director will enforce all Conditions of Entry and ensure the general conduct of all competitors at the Championships is acceptable. It is the duty of the Tournament Director to follow up any matters that may arise concerning poor behaviour, sportsmanship, etc. and to enforce the appropriate action with support from the Zone Team Manager to remedy the situation. The Tournament Director must keep a detailed, written account of all matters that may arise during the event.
34. The Tournament Director is to provide a report to Squash WA within seven days after the completion of the Championships. The report is to include junior behavior, write up for the SWAN, itemised winning zones and players, and a debrief on how to improve on and build future championships events.

#### Tournament Referee and Markers

35. Squash WA together with the Tournament Organising and Appeals Committee, is to appoint a Referee who is suitably qualified and experienced to oversee matters concerning marking and refereeing, and available for any disputes.
36. A Tournament Referee is to be present at all times throughout the event. The rulings given by the Tournament Referee are to be accepted as final.
37. Where Tournament Referees are not available, the duties of referee and marker will alternate between the teams.

#### Finance

38. Zone Team fees are payable directly to Squash WA in one lump sum. The appropriate team nomination fee is to be deposited and a transaction receipt is to be forwarded to the office as soon as possible, as per the information on the entry form.
39. Squash WA is responsible for paying the court hire to the hosting facility.
40. Squash WA will provide funding for the purchase of medals/trophies by the Tournament Organising and Appeals Committee.
41. Squash WA will continue to build relationships with Junior initiatives sponsor Healthway, and continue to deliver the Fuel to Go & Play message.

#### Run Sheet

42. A meeting of Zone Team Managers and Coaches will be held at the conclusion of the Individual State Championships on the Sunday following the individual's' presentation (*Refer Appendix 4 Sample Agenda*).
43. The following format/timetable is to be used:

Day 1 – Monday	Team Photographs Round 1, Round 2
Day 2 – Tuesday	Round 3 Presentations State Team announcement

#### Appeals

44. The purpose of the Tournament Committee is to hear and make decisions concerning all appeals.

45. The Tournament Appeals Committee is to comprise the Tournament Director, the Tournament Referee and two Coaches and/or Managers from another Zone Team, not involved in the appeal.
46. All appeals are to be submitted in writing and dealt with immediately. There are to be no appeals against any decision of the Tournament Appeals Committee.

#### Team Nominations

47. The following age groups are to be contested at the Championships:
  - WA U11 Years Teams Championship
  - WA U13 Years Teams Championship
  - WA U15 Years Teams Championship
  - WA U17/19 Years Team Championship
48. There will be two boys and two girls in each age division, whose matches will both count towards their Team points.
49. Each Zone is only permitted to nominate one division 1 team.
50. Any Zones that are unable to field a full team of 16, may fill any empty positions with players from other Zones, not already nominated.
51. Completed team nominations, including the relevant ranking of each player (where possible), are to be submitted to Squash WA on or before the closing date of nominations. The appropriate team nomination fee is to be deposited on the same day and a transaction receipt is to be forwarded to the office as soon as possible, as per the information on the entry form.
52. The Zone Team Manager may request a change to the team entered, 24 hours prior to the commencement of the event. This situation may arise due to player injury (during the Individual Championships), illness, discipline or dispute – thus a player being no longer available. The Tournament Organising and Appeals Committee will provide a decision regarding the change request.
53. Each player’s name must be shown in full on the nomination form, together with all other relevant details associated with the nomination.

#### Order of Play

54. Team match ups are to be played over two courts as follows:

<b>Court A</b>	<b>Court B</b>
U11 Boy no. 2, followed by boy No. 1	Girl No. 2 followed by Girl No. 1
U13 as above	U13 as above
U15 as above	U15 as above
U17/19 as above	U17/19 as above

#### Team Reserve Players

55. In the instance a player in an U13, U15, U17/19 age group becomes injured or ill (supported by a written medical certificate), and is unable to compete, the nominated reserve player of that age group, or the reserve player from a younger age group or division 2, may play in the older age group.
56. In the instance a player in the U11 age group becomes injured or ill (supported by a written medical certificate), is unable to compete and the Team does not have a nominated reserve player, a substitute player may compete. A substitute player can be brought in from the

respective Zone, be a reserve player from another competing Zone, or a player from division 2. Should a substitute player be used, the result of the match will count towards the overall Team result. If a reserve player is not able to be found, the match is forfeited and points shared.

57. The injured or ill player may re-enter the team if supported by a doctor's certificate, showing adequate recovery, and if approved by the Tournament Organising and Appeals Committee.
58. A player who has been suspended before or during this event may not re-enter the competition.

### Scoring

59. The nationally recognized online scoring platform is to be used to record all match scores.
60. A progressive result board will be displayed at the facility. It will be the responsibility of the Tournament Director to display all scores, including wins and losses, as well as all competition points gained.
61. At the end of each round, the Team Managers are to complete the results form, which includes team points for each match and votes for the Joyce Barnett and Chas Renner awards (Appendix 2). The completed forms are to be signed by both Team Managers and handed to the Tournament Director.
62. Teams Event Points Allocation:  
In division 1, each match win is worth 1 point, with a total of 4 points available per age group.
  - a. 2 bonus points for the overall winning team of the round.
  - b. A total of 18 points maximum per round.In division 2, each match win is worth 1 point, with a total of 4 points available per age group.
  - a. 2 bonus points for the overall winning team of the round
  - b. A total of 18 points maximum per round.

There will be a winning Zone and a winning Team in division 2. The overall winning team will be acknowledged at presentations; however, the overall winning Zone will be added to the perpetual trophy, and will be calculated using the highest percentage averaged -Total matches won / number of players in that Zone.

63. In the event of the Zone Team results being equal, the following method will apply to determine a winner: Overall no. matches won, overall no. games won, overall no. points won.

### Trophies

64. No prize money is to be paid to any competitor.
65. Squash WA will provide all trophies, medallions and certificates for the Teams event.
66. The perpetual trophies are to be photographed with the winners and then retained and displayed by Squash WA.
67. Perpetual Trophies are to include overall team champions for division 1 and division 2.  
Division 1:  
Based on four division 1 Zone Teams, team members of the winning team will receive medallions. The runner up Team will receive certificates.  
Based on six division 1 Zone Teams, team members of the winning and runner up Teams will receive medallions. The Team that places third will receive certificates.



Division 2:

While we are building the division 2 event, emphasis will be placed on the winning Zone over the winning Team.

Medallions will be given to the winning Zone players.

- 68. Certificates will be presented to the winning overall Team.

Team Uniform

- 69. Zone Team players, Coaches and Managers are to wear their team shirt for the duration of the Championships.

**No variation to the above conditions will be allowed without Squash WA approval, and will be considered only on the basis of exceptional circumstances.**

Version	Date	Amendments approved by the Board	Approved Date	Review Date
01	June 2023	Document reviewed (from 2018 version)	19/6/2023	May 2024

## Appendix 1: Administration Guidelines

Requirements of the facility

The Championship venue should have provisions for the following:

- close proximity to reasonably priced accommodation for attending country Zone Team players.
- 8 courts (preferably glass backs)
- Toilet and shower facilities, officials and spectators.
- A roster of practice sessions and availability of practice balls prior to the commencement of the Championships.
- Canteen facilities.
- Water fountains/dispensers must be available and free of charge.
- Daily provision of tea, coffee, milk, etc. for Championship Officials.
- A lounge area for players and officials (preferable).
- Clipboards and pens
- iPads (fully charged and in good working order)
- iPad charging facilities.
- Championship Sponsors may take over Tin Sponsorship for the duration of the event, on the courts being hired

Control desk equipment (recommended minimum)

- Display monitor
- A3 and A4 printing facilities
- Stapler, whiteboard, whiteboard markers, pens, display board pins

Administration Pack for Team Manager and Coaches

The Tournament Organising and Appeals Committee is to provide the following to each Team Coach and Manager:

- Results and voting forms.
- List of Zone Teams including Managers and Coaches.
- The draw and schedule.
- The agenda for the Coaches and Managers meeting on Sunday afternoon.

## Appendix 2: Results and Voting Form

<b>Round</b>	
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Example:

Age Group	Position	Team Name: Northern Nicks	Team Name: Southern Smashers
BU11	No. 2	1	0
Age Group	Position	Team Name:	Team Name:
BU11	No. 2		
BU11	No. 1		
GU11	No. 2		
GU11	No. 1		
BU13	No. 2		
BU13	No. 1		
GU13	No. 2		
GU13	No. 1		
BU15	No. 2		
BU15	No. 1		
GU15	No. 2		
GU15	No. 1		
BU17/19	No. 2		
BU17/19	No. 1		
GU17/19	No. 2		
GU17/19	No. 1		
<b>SUBTOTAL POINTS</b>			
<b>BONUS 2 POINTS</b>			
<b>TOTAL POINTS</b>			
<b>WINNING TEAM</b>		<b>Team Name:</b>	

### Sportsmanship Awards

For the most outstanding performance based on match result, improvement, courage, and sportsmanship. The Coach of each Zone Team (in consultation with the Manager) is entitled to four votes per round. Two votes for a player in the opposition team, and two votes for a player in their own team.

Joyce Barnett Award (GIRLS)		Age group	Zone team voting:
Opposition team member (2 points):			
Opposition team member (1 point):			
Chas Renner Award (BOYS)		Age group	Zone team voting:
Opposition team member (2 points):			
Opposition team member (2 points):			

\_\_\_\_\_  
Team Manager Signature

\_\_\_\_\_  
Team Coach Signature

Appendix 3: Entry Form

Zone Team:				
	Male	DOB	Female	DOB
<b>U11</b>				
Player 1				
Player 2				
<b>U13</b>				
Player 1				
Player 2				
<b>U15</b>				
Player 1				
Player 2				
<b>U17/U19*</b>				
Player 1				
Player 2				

*\*U17 and U19 to be a combined age group.*

Coordinator Name:	
Mobile:	
Coach's Name:	
Mobile:	



**2023**  
**WA STATE JUNIOR**  
*Championships*  
**SQUASH WA STATE CENTRE, BELMONT**  
**INDIVIDUALS: 1-2 JULY**  
**TEAMS/ZONES: 3-4 JULY**

SIGN UP VIA SPORXYHQ  
 1 AGE GROUP \$40, 2 AGE GROUPS \$60  
 ZONE TEAMS \$22 PER REGISTERED  
 PLAYER, PAYABLE BY CLUB  
 ENTRIES CLOSE TUESDAY 20 JUNE 2023  
 THE STATE TEAM IS SELECTED AT THE END OF THE TEAMS/ZONES EVENT.  
 TO BE CONSIDERED FOR THE STATE TEAM YOU MUST PLAY IN BOTH EVENTS.



## General Conditions of Entry

1. The State Junior Teams event will be open to all Junior Squash Players who are members of an affiliated club with Squash WA. Players must also be an affiliated member of Squash WA. A player is to be deemed eligible for entry in a particular age group if the player has not turned that age by the last day of the team event.
2. Entries must be made on the official entry form and must be accompanied by the appropriate entry fee. Clubs are to pay total fee.
3. The draw will be distributed to all competing Zones approx. seven days prior to the start of the Teams Event.
4. Junior teams entering this tournament agree to:
  - a. refrain from any conduct which would bring the sport into disrepute
  - b. abide by the spirit, as well as the letter of the Rules of Squash
  - c. abide by the Regulations and Policies of WA Squash and Squash Australia
  - d. comply with the reasonable directions of tournament officials
  - e. not to consume alcohol
  - f. not consume any prohibited drugs. Any player found to be under the influence of any prohibited drug during the course of the tournament will be in breach of these conditions.
  - g. participate in any random drug testing conducted by the appropriate authority.
  - h. The player is to be registered and insured member of their Club and WA Squash.
5. Any appeal against a decision of the Tournament Organising Committee is to be referred to the General Manger of Squash WA.
6. The Tournament Organisers (Squash WA and their officers, employees or agents) shall not be liable for any death or personal injury, loss of or damage to property sustained or incurred by any person in connection with these championships however caused.
7. By signing this entry form the Team Manager and athletes accept the conditions of entry outlined above. They understand that any breach of these conditions will render the team liable for suspension from the tournament and banned from attending any premises associated with the tournament (as directed by the Tournament Organising Committee). Tournament entry fees will not be refunded to any suspended athlete or team.
8. Eyewear is compulsory for all juniors, under 19.
9. It is the responsibility of the Team Manager to ensure parents/caregivers are aware that photographs will be taken at the event and used by Squash WA in electronic and/or printed publications. **If any parents/caregivers do not wish photos of their juniors to be taken and/or used for promotional purposes, this must be communicated directly to the office in writing.**

We agree to comply with the Tournament conditions as set out in this entry form.

Signature:		Date:	
Name:		Position:	

## Entry Fees

**Team registration fee: \$22 per registered player (this includes reserve players)**

Email entry form to: [development@wasquash.asn.au](mailto:development@wasquash.asn.au)

**Direct deposit to Bank West – BSB: 306065. A/C: 5388429**

Please forward a transaction receipt to the office as soon as possible.

Entries close 20 June 2023.

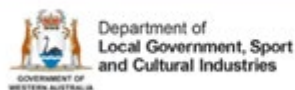
Any junior that does not make the zone team can enter Div 2. Please list all entrants below. The fee for Div 2 is also \$22 per player.

	Male	DOB	Female	DOB
U11				
U13				
U15				
U17/U19*				

*Age as at 4 July 2023.*

## Zone Teams

Northern Nicks – Marmion and Mirrabooka  
 Southern Smashers – Leeming, Blue Gum and Belmont  
 Central Champs – Cambridge, Vic Park and Kensington  
 Country Chameleons – All country clubs



## Appendix 4: Team Managers Meeting Agenda

Item	Notes
1. Welcome	
2. Introductions	
3. Draw changes	
4. Appeals Process	
5. Photos	
6. Chas Renner and Joyce Barnett Trophy Voting system	
7. General Business <ul style="list-style-type: none"><li>• Zone Rotation</li><li>• Funding assistance</li></ul>	

