

SQUASH WA HONOURS AND AWARDS POLICY

1 PURPOSE

Squash WA Awards are to recognise individuals and clubs who have made a significant and lasting contribution to the sport in Western Australia. This policy outlines the framework of this process. Awards may be given posthumously. Not all Categories may be awarded each year.

2 SCOPE

The following Honours and Awards are covered by this policy:

- Squash WA Life Membership
- Squash WA Hall of Fame
- Squash WA Annual Awards

This policy applies to Squash WA Staff, Board Members, and Members.

3 RESPONSIBILITIES

Squash WA is responsible for providing the policy and processes necessary for recognition of Life Members, Hall of Fame Inductees and Annual Award recipients.

4 NOMINATION

Any Member Club or current Board member may nominate an individual in consideration for:

- Life Membership or
- induction into the Hall of Fame or
- an Annual Award, (Member Clubs may also be nominated with regard to the Club of the Year Category)

based on their longstanding and valued service to the sport in Western Australia.

All nominations are to be submitted to the General Manager, Squash WA on the correct form as published and invited during the Annual Awards nomination process, outlining the suitability of the person nominated for the honour/award, including the history and value of their achievements and/or service to the sport.

It is important that Squash WA takes an active leadership role in supporting, encouraging and recognising diverse participation in all aspects of squash, including coaching, officiating and administrative roles.

Whilst nominations should be submitted clearly and with sufficient detail, the strength of a nomination will not be judged solely on the quality of writing or presentation. Honours and Awards are granted based on the merit, contribution, and impact of the nominee at a State level to Squash.

Life Membership and Hall of Fame are honorary recognitions awarded once and held permanently. Annual Awards can be awarded to recipients on multiple occasions.

As custodians of this policy and process, current Members of the Board are not able to be nominated for Annual Awards, however may be considered for Life Membership or Hall of Fame status.

5 LIFE MEMBERSHIP

Life Membership is an honour acknowledging the significant contribution an individual has made to both the Sport of Squash and to Squash WA over a period of not less than 10 years in a direct capacity such as office-bearer, delegate, selector, coach, referee or manager at State, Regional or Local level.

5.1 Life Membership Nominations

Member Clubs can forward nominations for Life Membership to the General Manager for assessment by the Board.

Nominations for Life Membership shall be received by the General Manager during the Annual Awards notification process. If no such Awards are to be held during the year, nominations may be received no less than 28 days prior to the Association's AGM.

All nominations must include a report outlining the suitability of the person nominated for the award, including the history and value of their achievements and/or service to the sport.

Nominees must have:

- made a significant contribution to Squash WA over a period of not less than ten (10) years; or
- made a significant contribution to the game of Squash in Western Australia over a period of not less than ten (10) years; and
- served Squash WA in a direct capacity (eg office bearer, delegate, employee, selector, coach, referee, volunteer, operator, manager or contributor) not less than 10 years

Note: Employees will only be considered for Life Membership not less than 12 months after the cessation of employment with Squash WA.

Up to 3 Life Memberships may be inducted annually.

5.2 Life Membership Assessment

The nominee shall be elected to the position of Life Member by a 75% majority of the full Board in accordance with the current Squash WA Constitution.

5.3 Rights and Recognition of Life Members:

- Presentation of a Life Membership Badge and Certificate of Life Membership.

- Invitation along with their partner, to an appropriate Squash WA function or event where new members are to be presented with their Life Membership.
- Invitation to the Squash WA Annual General Meeting.
- Membership for life with no Squash WA registration fees. (excludes competition and event fees).
- Recognition of the individual's Life Membership status in Squash WA records and publications, including the Squash WA Annual Report.

Note: A Life Member shall not be entitled to vote at any meeting unless they are a Delegate or an elected Office Bearer.

6 HALL OF FAME

Hall of Fame status serves to assist the preservation of Squash WA history and to publicly recognise outstanding sporting achievements. This recognition is the pinnacle of achievement for Western Australian Squash. Nominees will have achieved at the highest levels as players or in roles supportive of squash.

Only individuals may be inducted into the Squash WA Hall of Fame. Exceptions may be made at the discretion of the Board.

6.1 Categories of Nominees

Membership to the Squash WA Hall of Fame is limited exclusively to the top echelon of individuals involved in our sport, falling into one or more of the below categories:

- **Legend:** Recognition of players who reach the highest level of international elite performance, and in doing so have been an inspiration and example to WA players. Players may have achieved a No 1 or No 2 Australian or world ranking and will have played on the professional circuit for at least 10 years. Alternatively, they may have been a member of a Western Australian or Australian representative team over a significant period, or contributed to teams which have won World Championships and/or represented Australia at Commonwealth or Olympic Games over an extended period.
- **Athlete:** Recognition of elite performance on state, national and international platforms. Players will have been a superior achiever at the highest level of competition, displaying integrity and sportsmanship both on and off the court and represented Squash and Western Australia in a positive manner. May have represented WA and gained success in National competitions such as National Championships, National Doubles, and higher level events. May have contributed as a member of Squash WA teams which have won National Team Championships or similar.
- **Member:** Extraordinary contributions to squash in Western Australia by individuals who have excelled in non-playing roles over a prolonged period. Nominees for this category must have provided not less than 10 years' service. The category recognises excellence and outstanding achievement from personal effort or initiative in roles that contribute to the reputation of Western Australian squash. Those supportive roles may include administration, sports science, history, technology, innovation, coaching or officiating.

6.2 Nominations

The Squash WA General Manager is to forward all nominations to the Squash WA Board for consideration. The Board will assess and prioritise the nominees for induction each year. Nominees shall be elected to the Hall of Fame by a 75% majority of the full Board.

6.3 Regularity of Process

Hall of Fame Awards are not intended to be annual Awards but will be given at the discretion of the Squash WA Board for service to Squash over a period of time.

7 ANNUAL AWARDS

Our volunteers, officials and players are valued and vital contributors to the successful function of squash in Western Australia, at Club and State association levels.

Squash WA is committed to providing a supportive and rewarding experience for those who contribute to the sport at a State level, and recognising the achievements of those who go above and beyond.

The categories are as follows:

1. Volunteer of the Year - Metro
2. Volunteer of the Year - Country
3. Coach of the Year
4. Referee of the Year
5. Club of the Year
6. Service to Masters
7. Junior of the Year
8. Junior Player of the Year*

**This award is based on performance and is awarded at the discretion of Squash WA. Therefore nominations from the squash community are not accepted.*

The Award Nomination Panel may not award categories where there is an insufficient number or quality of nominations received.

See [Appendix B: Award Eligibility - Examples](#) for more information.

7.1 Award Recipient Limitations

To acknowledge the sustained excellence of receiving multiple Squash WA Annual Awards, each individual may receive a specific award a maximum of three (3) times consecutively or five (5) times non-consecutively in total. This applies to the categories:

1. Volunteer of the Year - Metro
2. Volunteer of the Year - Country
3. Coach of the Year
4. Referee of the Year
6. Service to Masters
7. Junior of the Year
8. Junior Player of the Year

This limitation applies per award category. For example, an individual who has won the "Volunteer of the Year" award five times is no longer eligible for future nominations in that category but may still be nominated in other categories such as "Coach of the Year" or "Referee of the Year" if relevant.

Once an individual has reached the limit in a particular category, they will be formally recognised and retired from further eligibility in that category. Their name will be added to the Squash WA Honour Roll, a register that celebrates sustained excellence and long-term contribution at the state level.

The Squash WA office will maintain a record of all recipients and the Honour Roll to ensure transparency and fairness. Nominators are encouraged to review award history before submitting nomination.

7.2 Eligibility

All nominees must be a financial member of an affiliated Member Club and Squash WA. Coach and Referee of the Year nominees must also hold a current Squash Australia certification, relevant to the category nominated under.

Nominees must not be under a current sanction imposed by Squash WA or Squash Australia.

Current members of the Squash WA Board are not eligible to receive any Squash WA Annual Award.

7.3 Selection Process

Nominations received prior to the deadline (as advertised by the Squash WA Office each year), will be first assessed by the General Manager to confirm all eligibility criteria has been met.

Once eligibility requirements have been confirmed, the nominations will then be assessed by an independent Award Nominations Panel consisting of one Board Member and two members from different affiliated Member Clubs, (three clubs in total represented), who are not a Staff Member, nor have been nominated themselves for an Annual Award for the year under selection.

The Award Nominations Panel will make recommendations to the Board, who then either endorse them or request more information from the Office and/or Award Nominations Panel, before a final decision is made. Selections will be based on the award category suitability, and how the Selection Criteria has been addressed. All judging is final.

8 PRESENTATION

The public announcement and official presentation of awards will be made at an appropriate Squash WA function or event.

All awards will be accompanied by a framed certificate, recognition plaque or trophy provided by Squash WA. Life Members and Hall of Fame inductees will have their full name added to the relevant physical and/or electronic Squash WA Honour Board. Life Members will also receive a badge to recognise their status.

9 RECORD KEEPING

The Squash WA office is to maintain a register of all Life Members and Hall of Fame inductees, including information such as the year awarded and contact details. All Life Members and Hall of Fame inductees are to be recorded in the Squash WA annual report and website.

Annual Award recipients are to be included in the Annual Report of the year they were awarded. Only the current year's Annual Award recipients are required to be listed on the Squash WA website.

10 EXTERNAL HONOURS AND AWARDS

The operation of squash clubs, competitions and tournaments in Western Australia requires the support and effort of many dedicated paid and volunteer personnel.

In addition to the above Awards, each year the office and/or Board of Squash WA may acknowledge and recognise personnel from the Western Australian squash community for their contributions to squash, by way of an external award such as:

- Squash Australia honours and awards. Squash WA Annual Award winners will be automatically nominated for the corresponding Squash Australia annual awards, where the categories align. Squash WA Award Winners must advise the Office in writing if they do not wish for this to occur.
- SportWest awards
- Volunteering WA awards

Version	Date	Amendments approved by the Board	Approved Date	Review Date
01	Dec 2023	Policy drafted SR		
	Feb 2024	Policy reviewed LK		
02	Sept 2025	Policy Reviewed MP, KS, YC, NB	24/8/2025	

Appendix A: Life Membership Nomination Form – Sample Only

All nominations are to be submitted via the Squash WA website here: <https://squashwa.asn.au/wa-squash-annual-awards/>.

Part One – Nominee Details

Club			Year	
First name		Last name		
Address				
Suburb			Postcode	
Ph (mobile)		Ph (landline)		
Email address				

Part Two – Nominator Details

First name		Last name		
Ph (mobile)		Ph (landline)		
Email address				

Part Three – Suitability, history and value of achievements

Please list the Nominee's achievements during the year nominated.

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Part Four – Impact and Contribution

Please describe how the Nominee's achievements have made an impact on the sport of squash in general.

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Appendix B: Hall of Fame Nomination Form – Sample Only

All nominations are to be submitted via the Squash WA website here: <https://squashwa.asn.au/wa-squash-annual-awards/>.

Part One – Nominee Details

Club		Year	
First name		Last name	
Address			
Suburb		Postcode	
Ph (mobile)		Ph (landline)	
Email address			

Part Two – Nominator Details

First name		Last name	
Ph (mobile)		Ph (landline)	
Email address			

Part Three – Achievements

Please list the Nominee's achievements during the year nominated.

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Part Four – Impact

Please describe how the Nominee's achievements have made an impact on the sport of squash in general.

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Appendix C: Annual Award Nomination Form - Sample Only

All nominations are to be submitted via the Squash WA website here: <https://squashwa.asn.au/wa-squash-annual-awards/>.

Part One – Nominee Details

Club		Year	
First name		Last name	
Address			
Suburb		Postcode	
Ph (mobile)		Ph (landline)	
Email address			

Part Two – Nominator Details

First name		Last name	
Ph (mobile)		Ph (landline)	
Email address			

Part Three – Achievements

Please list the Nominee's achievements during the year nominated.

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Part Four – Impact

Please describe how the Nominee's achievements have made an impact on the sport of squash in general.

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Part Five – What to Include

1. Contribution

Describe the scope, consistency, and depth of the nominee's involvement in activities that have directly supported or enhanced squash at a state level. This may include initiatives in governance, strategic development, talent identification, coaching program implementation, officiating leadership, event delivery, or advocacy. Outline how their sustained efforts have advanced Squash WA's objectives, increased statewide participation, or contributed to squash's visibility and professionalism in Western Australia. Highlight the nominee's unique skills, attributes, and any innovations or improvements they have introduced to state-level squash operations or development

2. Benefit

Describe who has benefited from the nominee's activities, and the nature and extent of the impact of their work. Provide specific examples of how the nominee's work has impacted on others, individuals

or groups, and how far reaching the benefit and impact is felt, eg. locally, regionally, or state-wide and whether it will have long term impact. Explain how others have shown appreciation and recognition of the value of the nominee’s activities, eg. certificates and accolades received. Describe how the nominee’s work has created lasting structures, networks, or resources that continue to support Squash WA’s strategic growth.

3. Leadership

Describe how the nominee has shown initiative, and provide examples of initiative and innovation. Describe the leadership and visionary qualities of the nominee and provide examples of how this is demonstrated. Describe how the nominee has inspired and encouraged others. Describe, with examples, how the nominee has contributed to capacity building, eg. developed processes, resources, skills, or knowledge that will sustain and grow the sport.

Part Six – Checklist

Please tick

<input type="checkbox"/>	The Nominee is a financial member of Squash WA and/or an affiliated Member Club.		
<input type="checkbox"/>	You have provided personal details including contact information of the Nominee.		
<input type="checkbox"/>	You have provided personal details including contact information of the Nominator.		
<input type="checkbox"/>	You have considered how the Nominee’s achievements have benefited the wider squash community.		
<input type="checkbox"/>	The Nominee is aware they are being nominated so they can make arrangements to attend the Squash WA Awards Night.		
<input type="checkbox"/>	You have read and understand the Honours and Awards Policy in its entirety.		
<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure	Has the Nominee been nominated for this award before?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure	Has the Nominee won this or any other Squash WA award before?

Appendix D: Squash WA Annual Award Eligibility - Examples

All nominees must be a financial member Squash WA and/or an affiliated Member Club.

Coach and Referee of the year nominees must also hold a current Squash Australia certification relevant to the award category nominated for.

Nominees must not be under a current sanction imposed by Squash WA or Squash Australia.

Brief examples are outlined below and are to be used as a guide only:

Volunteer of the Year - Metro/Country

- Person A assists with the administration of their club's in-house competition, and assists on the Squash WA Pennant Committee.
- Person B led a regional development working group to establish new squash participation pathways in the South West region.
- Person C is their club's Treasurer and is also on the Squash WA Country Steering Committee.
- Person D is the President of their Club and worked closely with Squash WA to access schools as part of the Squash WA School's program.

Coach of the Year

- Person E is a Level 0 (Foundation) coach and volunteers at their club's junior program and was Assistant Coach for the Squash WA Junior State Team.
- Person F is a Level 0 (Foundation) coach and works with groups of students twice a week.
- Person G is a Level 1 (Club Development) coach and started up a training group for women, which has brought new members to their club and increased female participation in their in-house competition.
- Person H is a Level 2 (Talent) coach and travelled interstate with the WA Squash Junior State Team, providing invaluable support and mentorship to the players.

Junior of the Year

- Person I is a 15 year old player who volunteers their time at their club's junior program by coaching and mentoring younger players at Squash WA clinics.
- Person J is a 12 year old player who not only helps coach at their club's junior program, but also participates in every aspect of the Junior Development Pathway; from clinics, to junior pennants, to all tournaments.
- Person K is an 18 year old player who has started up an informal training group at their club for any level of player to attend, to work on their game and also meet new people. They have done all their own flyers and advertising and even successfully obtained funding to provide refreshments each week.

Referee of the Year

- Person L is a Level 0 Referee who volunteers their time officiating over matches at their club's in-house competition, as well as at the State Junior Titles.
- Person M is a Level 1 Referee who assists at a number of major tournaments as a Tournament Referee, and offers training to anyone interested.

- Person N is a Level 1 Referee who facilitates a number of officiating workshops throughout the year at both metro and country clubs, to help build the skills and confidence of those in the wider squash community.

Master of the Year Singular

- Person O consistently performed at a high level in state and national masters competitions
- volunteered on the Squash WA Masters Committee.
- Person P started playing squash as an adult and has competed in every Masters event possible. They have been instrumental in the coordination of both competition and social events.
- Person Q started up a social group for Masters players that aims to provide support and encouragement both on and off the court, strengthening the sense of community and belonging among older players.

Club of the Year

- Club R have enjoyed a growing number of members throughout the year. They host a number of social functions throughout the year to strengthen friendships and camaraderie.
- Club S have a dedicated committee that are constantly looking for ways to improve their members' experiences. Numerous improvements have been made to their facilities through successful grant applications and skilled volunteer hours.
- Club T have worked hard to develop a junior program, which has been absent for 10+ years in their country club. Through research, consultation, donations of time and/or equipment and small grant applications, the program has grown to around 20 juniors consistently attending, with another 10 on and off.
- Club U encourages and assists their players to compete in tournaments and pennants, to help grow the sport. Committee members organise shared transport and accommodation as required to help reduce costs.

Junior Player of the Year

The Junior Player of the Year award is based on the highest performance of any junior player, and is selected at the discretion of Squash WA. Therefore, nominations from the squash community are not accepted.